

**EPHING BEFORE AND AFTER SCHOOL CARE ASSOCIATION**  
**c/o Epping Public School**  
**Norfolk Road, Epping**  
**NSW 2121**

Dear Parent,

Thank you for submitting your enrolment with us for your child's care at EBASCA in 2019. We are looking forward to getting to know you and your child in the new year.

Given the demand for care, especially with the increasing community in the immediate Epping precinct, we do have a substantial waiting list at the present moment. With the redevelopment of the school site and the reduced available space we are not in a position to expand our numbers.

This being the case it is unlikely that you will receive all your required sessions, beyond what we have already offered you. Places become available when other families cancel existing bookings, so we cannot indicate a timeframe as to how long you'll be waiting for an offer.

We are attending to the waiting list on a weekly basis so please be assured that we are doing all we can to accommodate your before and after care needs, within the scope of our licensing numbers and other compliance obligations.

I'd like to draw your attention to some of the criteria and restrictions placed on our Service Approval by the Early Education and Care Directorate, the governing body responsible for compliance, approvals and assessment and rating for all childcare services in NSW – please see the summary below for a detailed explanation.

In the meantime you may like to consider alternative after care options in the local area, in the event that we cannot offer you a place for all required sessions. I would encourage you to research after care options nearby to the school. Some include the option to collect from school grounds and bus out to the after care location.

It is important to note that we cannot recommend or endorse any after school program other than our own. Please be advised we are not in a position to vouch for the quality of other programs, nor are we able to comment on the suitability of the service for your needs.

Thank you for your understanding in this matter.

Yours Sincerely,

Brigitte Carroll (Centre Director)

***What are the limitations placed on a service when allocating bookings??...***

*Under Section 51 (4A) of the Education and Care Services National Law Act it is an offence for a service to exceed the approved maximum number of places. Our service approval allows 120 children per session. Failure to comply attracts a penalty of \$50 000.*

*This number is calculated as a measurement of the available, unencumbered indoor and outdoor space at the premises of the childcare facility. In our case this is at Epping Public School.*

*Again, this is a dictate under the National Laws and Regulations (Regulation 107 and 108).*

